

TECHNOLOGY AND INTERNET - APPROPRIATE USE REGULATION

- I. Responsibility for Technology and Internet Appropriate Use.
 - A. The authority for appropriate use of electronic technology and Internet resources is delegated to the licensed employees.
 - B. Instruction in the proper use of technology and the Internet will be available to employees who will then provide similar instruction to their students.
 - C. Employees are expected to practice appropriate use of technology and the Internet, and violations may result in discipline up to, and including, discharge.
- II. Technology and Internet Access.
 - A. Access to technology and the Internet is available to teachers and students as a source of information and a vehicle of communication.
 - B. Students will be able to access technology and the Internet through their teachers. Individual student accounts and electronic mail addresses may be issued to students at this time.
 1. Making technology and Internet access available to students carries with it the potential that some students might encounter information that may not be appropriate for students. However, on a global network, it is impossible to control all materials. Because information on the Internet appears, disappears and changes, it is not possible to predict or control what students may locate.
 2. It is a goal to allow teachers and students access to the rich opportunities using technology and on the Internet, while we protect the rights of students and parents who choose not to risk exposure to questionable material.
 3. The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines which require efficient, ethical and legal utilization of network resources.
 4. To reduce unnecessary system traffic, users may use real-time conference features such as talk/chat/Internet relay chat only as approved by the supervising teacher.
 5. Transmission of material, information or software in violation of any board policy or regulation is prohibited.
 6. System users will perform a virus check on downloaded files to avoid spreading computer viruses.
 7. The school district makes no guarantees as to the accuracy of information received on the Internet.
- III. Permission to Use Internet - Annually, parents will may request their child not have access to technology or the Internet at school registration.
- IV. Student Use of Technology and Internet.
 - A. Equal Opportunity – Technology and the Internet is available to all students within the school district through teacher access. The amount of time available for each student may be limited by the number of available terminals and the demands for each terminal.

B. On-line Etiquette.

1. The use of the network is a privilege and may be taken away for violation of board policy or regulations. As a user of the Internet, students may be allowed access to other networks. Each network may have its own set of policies and procedures. It is the user's responsibility to abide by the policies and procedures of these other networks.
 - 2. Students should adhere to on-line protocol:
 - a. Respect all copyright and license agreements.
 - b. Cite all quotes, references and sources.
 - c. Remain on the system long enough to get needed information, then exit the system.
 - d. Apply the same privacy, ethical and educational considerations utilized in other forms of communication.
 3. Student access for electronic mail will be through their own account. Students should adhere to the following guidelines:
 - a. Others may be able to read or access the mail so private messages should not be sent.
 - b. Delete unwanted messages immediately.
 - c. Use of objectionable language is prohibited.
 - d. Always sign messages.
 - e. Always acknowledge receipt of a document or file.
- C. Restricted Material - Students will not intentionally access or download any text file or picture or engage in any conference that includes material which is obscene, libelous, indecent, vulgar, profane or lewd; advertises any product or service not permitted to minors by law; constitutes insulting or fighting words, the very expression of which injures or harasses others; or presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.
- D. Unauthorized Costs - If a student gains access to any service via the Internet which has a cost involved or if a student incurs other types of costs, the student accessing such a service will be responsible for those costs.

V. Student Violations--Consequences and Notifications.

Students/staff who access restricted items using technology or on the Internet shall be subject to the appropriate action described in student/staff handbooks.

Other Technology Issues

The Board of Education prohibits students from socializing with staff outside of school on social networking websites, including but not limited to MySpace, Facebook, Twitter, or other similar websites. All students who participate in social networking websites shall not post any District data, documents, photographs, or other District owned or created information on any website. Further, the posting of any private or confidential District data is strictly prohibited. Students may not post video or photographs of staff members that may negatively impact or disrupt the educational environment in the school. Students who violate this policy may face discipline, in line with other Board policies and acceptable use agreement, as applicable.

Nothing in this policy prohibits students and/or staff from the use of approved educational websites if

such sites are used solely for educational purposes. Access for social networking websites for individual use at school is prohibited.

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