

## Minutes Of a Regular Board Meeting

Of the Board of Directors Of the Schleswig Community School District

April 10, 2017

### Call to Order

President Gurney called the meeting to order at 5:30 p.m.

Members Present: Wade Gurney, Cindy March (left at 6:45), Lisa Westphalen (left at 6:45), Jason Schneider

Absent: Jerrod Reimer

Administration: Mike Pardun, Superintendent  
David Galvin, Principal

Board Secretary: Julia Mogensen

Others Present: Ty Baker, Brayden Gurney, Kristen Head, Jen Hibma

### Public Hearings

FY18 Budget President Gurney opened the public hearing on the proposed 2017-18 budget at 5:30. No written or oral objections were received, the hearing was closed.

FY18 Calendar President Gurney opened the public hearing on the proposed 2017-18 calendar at 5:35. No written or oral objections were received, the hearing was closed.

Parking Project President Gurney opened the public hearing on the proposed parking lot project at 5:40. No written or oral objections were received, the hearing was closed.

Correspondence: none

Public Forum-No one wished to speak.

### Consent Items

A motion was made by Lisa Westphalen, Second by Jason Schneider, to approve the consent items (agenda, minutes, bills, and finance reports). Unanimous approval.

### Personnel Report

- a) Resignations-none
- b) Appointments-none

### SEA Report

Ms. Head announced that the Schleswig Education Association has opened the application for their scholarship, \$250 for any graduating senior from Schleswig going into the field of education.

### Success in Schleswig Schools

- a) Mr. Galvin told the board that 3 students, Eryn Wilson, Gavin Schneider, and Avery Sieren, had their art work accepted into the Youth Art Month gallery and attended a reception in their honor in Des Moines. The elementary concert is being held on April 11<sup>th</sup>.
- b) Mr. Pardun told the board of an electronic leave request system being created to streamline the leave request process for staff and administration.

### Administration Report

- a) FY18 Budget- Jason Schneider moved to adopt the 2017-2018 Schleswig School Budget as published, and authorized it to be certified to the Iowa Department of Management and Crawford County in accordance with Iowa Code. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- b) 2017-18 School Calendar-Cindy March moved to adopt the 2017-18 Schleswig School Calendar as presented. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- c) After Hours Schleswig Gym/Fitness Area-The board discussed additional signage for the various areas of the new facility as well as an option for patrons to leave a phone message with concerns.

- d) Graphics in Gym Area-Mr. Gurney asked the board to consider décor or graphics for the new gym, walking trail, and fitness center. Various ideas were discussed and vendors will be contacted.
- e) Technology Update-Mr. Pardun introduced a technology trouble ticket system to track technology issues. The system will be customized and implemented. Mr. Galvin updated the board on the progress of new equipment arrival and installation. Summer plans include evaluation of the network as a whole.
- f) Summer School and Summer Lunch Program-Jason Schneider moved to approve the 2017 Summer School and Summer Lunch Program. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- g) Update on Food Service Management RFP-Mr. Pardun explained the process of requesting proposals for Food Service Management Companies, as required on a five year basis. Bidders will attend an optional walk through of the facilities on April 12, 2017.
- h) 2017-2018 Master Contract-Cindy March moved to approve the 2017-18 Tentative Agreement and Master Contract with the Schleswig Education Association as presented, a 3% total package increase for one year. Second by Lisa Westphalen, Ayes 3, Nays 0, Wade Gurney abstained.
- i) First Reading of Board Policy 409.8-The board heard the first reading of the updated policy for Employee Unpaid Leave. Motion to approve first reading by Lisa Westphalen, Second by Jason Schneider, Ayes 4, Nays 0, Carried.
- j) Support Staff and Administration Salaries-Mr. Pardun asked the board for a recommendation on salaries for non-certified staff and administration. The board requested the creation of a salary schedule for consideration at an upcoming board meeting.
- k) Special Meeting-Jason Schneider moved to approve a special meeting be set for 12:00 noon on April 24, 2017, for the parking project. Second by Wade Gurney, Ayes 2, Nays 0, Carried.
- l) The next Regular Board Meeting will be held May 22, 2017, at 5:30 p.m.

### **Adjournment**

There being no further business to come before the Board for consideration at this time, upon motion duly made by Jason Schneider, Second by Wade Gurney, and Carried, the meeting was adjourned at 6:53 p.m.

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Wade Gurney, President  
Approval of April 10, 2017, minutes

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Julia Mogensen, Board Secretary