

## **Minutes Of a Regular Board Meeting**

Of the Board of Directors Of the Schleswig Community School District

November 29, 2016

### **Call to Order**

President Gurney called the meeting to order at 5:30 p.m.

Members Present: Wade Gurney, Jerrod Reimer, Lisa Westphalen, Jason Schneider

Absent: Cindy March

Administration: David Galvin, Principal  
Mike Pardun, Superintendent

Board Secretary: Julia Mogensen

Others Present: Andrew Zinn, Jennifer Totten

Open Forum-No one wished to speak.

### **Consent Items**

A motion was made by Jason Schneider, Second by Jerrod Reimer, to approve the consent items (agenda, minutes, bills, and finance reports). Unanimous approval.

### **Personnel Report**

- a) Resignations-none
- b) Appointments-Lisa Westphalen moved to approve Renee Lutz for the Media and School Promotion position at \$125/month. Second by Jason Schneider, Ayes 4, Nays 0, Carried.

**SEA Report**-no report.

### **Success in Schleswig Schools**

- a) Promotion-Social Media and Message Board-The new position of Media and School Promotion will be dedicated to keeping information and photographs posted to all types of media on an ongoing basis to share school happenings with the public. Mr. Pardun presented information on electronic message boards. The board discussed the message boards and decided that they would not be cost effective at this time. Other signage is being researched.
- b) Principal's Report-Mr. Galvin reported that 42 people were served at the business appreciation meal in November. He also talked about the upcoming Middle School and Elementary winter concerts to be held in the new gymnasium.

### **Administration Report**

- a) Update on Property Lines and Parking Lot-Superintendent Pardun reported that property lines have now been marked in preparation for additional property improvements. The board requested that posts be placed on the property line for easier identification.
- b) Youth Rec Letter of Understanding-The board discussed the proposed agreement. Additional changes will be made to the maintenance portion of the agreement and it will be presented for approval at the December meeting.
- c) Update on Technology-Mr. Pardun told the board that the additional wireless access points have been added to improve wireless internet access to various parts of the building. A new, updated server is being prepared for installation. A technology equipment inventory has been done and a rotation schedule for replacing outdated equipment is being created. The superintendent also reported on a technology survey that was used to collect

data about technology equipment and use in the district. These results will be compiled and shared for planning purposes.

- d) December Meeting-Lisa Westphalen moved to approve moving the December, 2016, regular board meeting to December 20, 2016, at 5:30 p.m. Second by Jerrod Reimer, Ayes 4, Nays 0, Carried.
- e) Resolution of Intent to Sell Property and Authorize Publication of Notice of Hearing-Lisa Westphalen moved to adopt the Resolution of Intent to Sell Property and Authorize Publication of Notice of Hearing as presented and to set the Public Hearing for December 20, 2016, at 5:30 p.m. in room 403 of Schleswig Community School. Second by Jerrod Reimer. Ayes: Gurney, Westphalen, Schneider, and Reimer. Nays: none. Absent: March. Motion Carried.
- f) Board Policy Series 102, 104, and 308-Jason Schneider moved to approve the first reading of Board Policy Series 102-Equal Educational Opportunity, 104-Anti-Bullying/Harassment, and 308-Succession of Authority. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- g) Mr. Pardun presented an updated Emergency Procedures Handbook for consideration. The board reviewed and discussed the handbook which will be finalized in the next month.
- h) Request to SBRC for Modified Allowable Growth for Increasing Enrollment, Open Enrollment Out, and LEP Instruction Beyond 5 years- Lisa Westphalen moved to approve the request to the School Budget Review Committee for modified allowable growth for open enrollment out in the amount of \$59,303.00. Second by Jerrod Reimer, Ayes 4, Nays 0, Carried.
- i) Iowa Association of School Boards Convention Update- Board members spoke about the IASB annual convention recently attended by Wade Gurney, Lisa Westphalen, and Jason Schneider. Board members were educated about school finance and reviewed budget and projections tools. All reported that a lot of good information was presented and found the conference very beneficial.

#### **Adjournment**

There being no further business to come before the Board for consideration at this time, upon motion duly made, seconded and carried, the meeting was adjourned at 6:38 p.m.

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Wade Gurney, President  
Approval of November 29, 2016, minutes

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Julia Mogensen, Board Secretary