

## **Schleswig Community Schools Nutrition Account Policy**

The purpose of this policy is to establish consistent meal account procedures for the Schleswig Community School District to help ensure proper nutritional intake which is essential for adequate learning to occur.

It is the policy of Schleswig Schools to offer breakfast and lunch. The Food Service Department strives to produce quality meals at a reasonable cost. Students may purchase meals when funds have been deposited into their family meal account. Ala carte items and second helpings may be purchased from the meal account if there is a positive balance by students in grades 5-8. Such purchases will be denied if funds are inadequate. The school must be notified if a parent/guardian does not wish for their child to be able to purchase ala carte or second helpings.

Households are encouraged to apply for free/reduced meals anytime during the school year. Applications are mailed to all households in the school district prior to the school year and are included in enrollment packets. In addition, applications are available in the school offices. A downloadable form can be obtained on the Schleswig School website:

[www.schleswig.k12.ia.us](http://www.schleswig.k12.ia.us)

Student lunch accounts are posted on the Schleswig web site:

[www.schleswig.powerschool.com/public](http://www.schleswig.powerschool.com/public)) under the \$ Balance Tab. A login and password must be assigned to each family for this program. Parents may obtain their user name and password by contacting Renee at school. We strongly recommend using this program as an essential tool in keeping track of your family meal account balance.

### **PROCEDURES FOR NOTIFYING FAMILY OF ACCOUNT STATUS:**

The parent/guardian will be notified by email when their child's account falls below a positive \$5.00. When the account falls to \$0, the parent will receive a phone call.

Charging of meals is strongly discouraged as we strive to operate a fiscally responsible program. When an account becomes delinquent, students will be notified in line each day that their account balance is negative and they should bring money immediately. When an individual account reaches -\$25.00 or more the student will receive no breakfast and a courtesy lunch consisting of one serving of fruit, one serving of vegetable, and a carton of milk. Courtesy meals will be allowed for a period of five days. If payment is not received by the sixth day the student will be responsible for bringing their own lunch and will be refused a school lunch. The parents of the account holder may also be subject to Small Claims Court.

When money is received, it is at the school's discretion how the money will be separated into family accounts.

**\*\*NEW THIS YEAR: If any a family receives notification of falling below the -\$25 (courtesy meal) within a school year, each member of that family must maintain a positive balance for the remainder of the year or become subject to courtesy meals at an account balance of \$0.**