

Minutes Of a Regular Board Meeting

Of the Board of Directors Of the Schleswig Community School District

September 25, 2017

Annual Meeting Call to Order

President Gurney called the meeting to order at 5:30 p.m.

Members Present: Wade Gurney, Lisa Westphalen, Jason Schneider, Cindy March,
Absent: Jerrod Reimer
Administration: Mike Pardun, Superintendent
David Galvin, Principal
Board Secretary: Julia Mogensen
Others Present: Jenna Tschetter, Tiffany Moeller

Consent Items

A motion was made by Lisa Westphalen, Second by Jason Schneider, to approve the consent items (agenda, minutes, bills, and financial reports). Unanimous approval.

Personnel Report

- a) Resignations-none
- b) Appointments-Jason Schneider moved to approve a part time preschool teaching contract for Leslie Gustafson. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- c) 2017-18 School Personnel-Lisa Westphalen moved to approve the 2017-18 School Personnel list and estimated salary expenditures. Second by Jason Schneider, Ayes 4, Nays 0, Carried.

Review of Election Results

The board reviewed the Abstract of Votes from the Crawford County Auditor. Directors elected for four year terms were Cynthia March and Jason Schneider.

2016-17 Treasurer's Report

- a) Jason Schneider moved to approve the 2016-17 Treasurer's Report and Sworn Statements from each depository. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.

Adjournment of the Annual Meeting-Lisa Westphalen moved to adjourn the annual meeting at 5:42 p.m. Second by Cindy March, meeting adjourned.

Organizational Meeting

Secretary Mogensen called the Organizational Meeting to order at 5:43 p.m.

Members Present: Wade Gurney, Lisa Westphalen, Jason Schneider, Cindy March,
Absent: Jerrod Reimer
Administration: Mike Pardun, Superintendent
David Galvin, Principal
Board Secretary: Julia Mogensen
Others Present: Jenna Tschetter, Tiffany Moeller

Secretary Mogensen administered the Oath of Office to newly elected directors Cindy March and Jason Schneider.

Approval of the Agenda

A motion was made by Cindy March to approve the agenda. Second by Lisa Westphalen, Unanimous approval.

Election of President and Vice President

Nominations for the offices of School Board President and Vice President were taken, an election was held. Wade Gurney was elected president, Ayes: Gurney, Westphalen, Schneider, March, Nays: none, Absent: Reimer. Jason Schneider was elected Vice President, Ayes: Gurney, Schneider, March, Westphalen, Nays: none, Absent: Reimer.

The Oath of Office was administered to President Gurney and Vice President Schneider by Secretary Mogensen.

Statutory Appointments

- a) Legal Firm-Jason Schneider moved to appoint Franck and Sextro, LLC, as the district's legal firm. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- b) Board Secretary/Treasurer-Lisa Westphalen moved to appoint Julia Mogensen as the Board Secretary/Treasurer. Second by Jason Schneider, Ayes 4, Nays 0, Carried. President Gurney administered the Oath of Office to Secretary Mogensen.
- c) Resolution Approving Depositories-Jason Schneider moved to approve the Resolution Naming Depositories, with maximum balances: Bank Iowa-\$5,000,000.00, United Bank of Iowa, changed to \$5,000,000.00, ISJIT-\$1,000,000.00, and Bankers Trust-\$5,000,000.00. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.

SEA Report

Tiffany Moeller shared with the board that the Schleswig Education Association had donated two Kindle gift baskets, one to Calf Show Days and one to Crossroads of Crawford County. Mrs. Moeller also reported that the SEA is preparing for the Public Employee Retirement Board re-certification election in October.

Superintendent Report

- a) **Preschool Contract**-Cindy March moved to approve the Preschool Contract with Immanuel Lutheran Church for the 2017-18 school year. Second by Jason Schneider, Ayes 4, Nays 0, Carried.
- b) **Crawford County Conference Board**-Cindy March moved to appoint Jerrod Reimer to the Crawford County Conference Board. Second by Jason Schneider, Ayes 4, Nays 0, Carried.
- c) **IASB Convention**-Superintendent Pardun gave the board information about the 2017 Iowa Association of School Boards convention and invited board members to notify the administration office if they would like to attend.
- d) **Delegate to IASB Convention**-Mr. Pardun discussed with the board the opportunity to appoint a board member as a delegate to the IASB convention.
- e) **Shared Human Resource Director Contract**-Jason Schneider moved to approve a shared contract for Human Resource Director with Denison CSD. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- f) **SBRC Request for Modified Allowable Growth**-Lisa Westphalen moved to approve the Request to the SBRC for Modified Allowable Growth and Supplemental Aid for Special Education negative Balance in the amount of \$69,807.11. Second by Jason Schneider, Ayes 4, Nays 0, Carried.
- g) **Contract for Medicaid Reimbursement**-Cindy March moved to approve a contract with Timberline for Medicaid reimbursement. Second by Jason Schneider, Ayes 4, Nays 0, Carried.
- h) **Shared Nurse Contract**-Lisa Westphalen moved to approve a shared contract for nurse services with Denison CSD. Second by Cindy March, Ayes 4, Nays 0, Carried.
- i) **Board Policies**-Jason Schneider moved to approve the first reading of 100, 200, and 300 Series of School Board Policies. Second by Lisa Westphalen, Ayes 4, Nays 0, Carried.
- j) **State Penny Legislation**-Superintendent Pardun discussed with the board legislation regarding the One Cent Sales Tax.
- k) **Next Meeting**-Lisa Westphalen moved to change the October regular board meeting to Tuesday, October 24, 2017, at 5:15 p.m. Second by Jason Schneider, Ayes 4, Nays 0, Carried.
- l) **Administrator Updates**-Mr. Pardun reported to the board that the large walk-in freezer has needed repeated service to keep running. Repair and replacement options were discussed, the

freezer will continue to be monitored. Youth Rec received additional funds through a grant and a donation to continue with the ball field improvement project. Mr. Galvin reported that Shannon Cose was an excellent manager for the Calf Show Days food stand and that all went well. Mr. Galvin also thanked all the school staff, as well as the volunteers, for their hard work and help in preparation for the event. Principal Galvin also shared with the board that the district is using a new reading screener, Fast Bridge. The board viewed a short stop motion animation video created by Jinessa Lewis and Tessa Petersen in Mrs. Gurney's TAG class.

Adjournment

There being no further business to come before the Board for consideration at this time, upon motion duly made by Cindy March, Second by Lisa Westphalen, and Carried, the meeting was adjourned at 6:40 p.m.

Wade Gurney, President
Approval of September 25, 2017, minutes

Julia Mogensen, Board Secretary